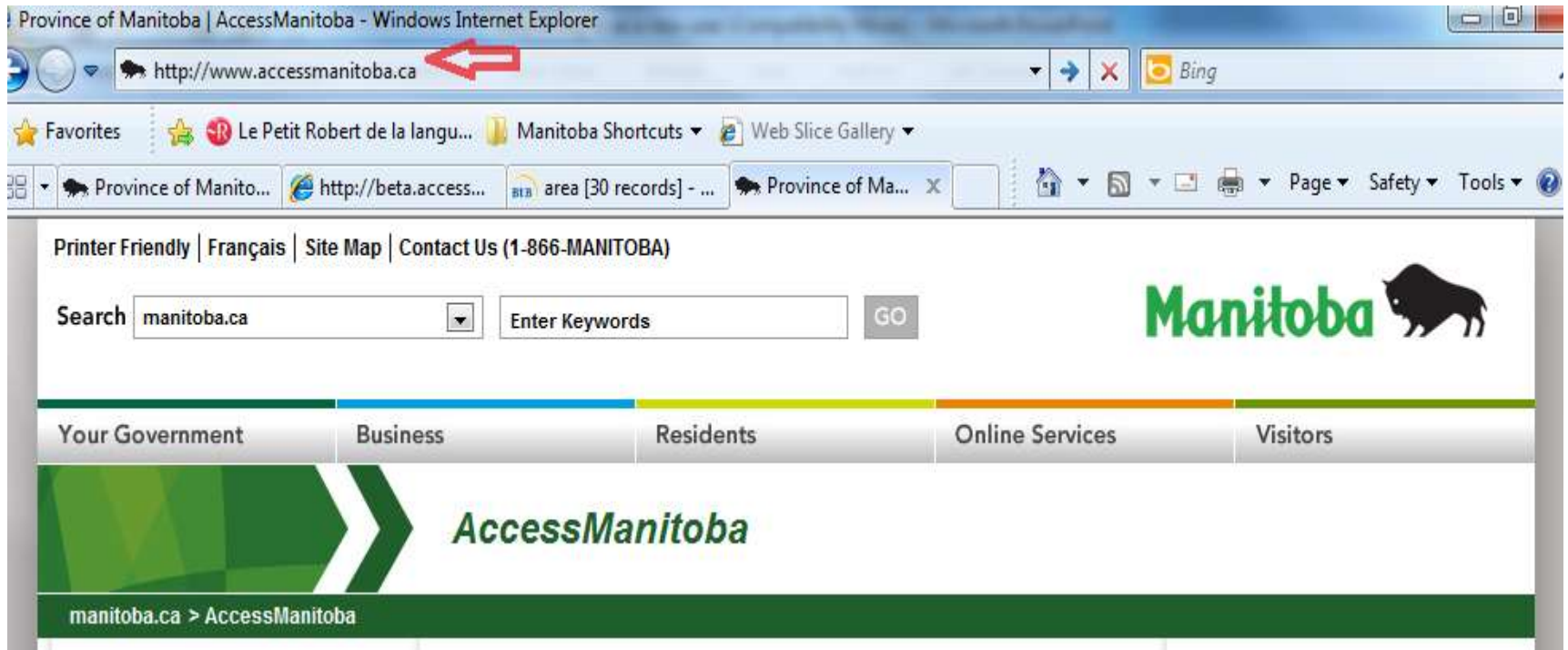


How to Create a Profile in *AccessManitoba*

New User

A screenshot of a Windows Internet Explorer browser window. The address bar shows "http://www.accessmanitoba.ca" with a red arrow pointing to it. The browser's Favorites bar includes "Le Petit Robert de la langu...", "Manitoba Shortcuts", and "Web Slice Gallery". The tabs bar shows "Province of Manito...", "http://beta.access...", "area [30 records] - ...", and "Province of Ma...". The website content includes a search bar with "manitoba.ca" entered, a "GO" button, and a navigation menu with "Your Government", "Business", "Residents", "Online Services", and "Visitors". The "AccessManitoba" logo is prominently displayed in the center, and the breadcrumb "manitoba.ca > AccessManitoba" is at the bottom.

- Go to www.AccessManitoba.ca

AccessManitoba

manitoba.ca > AccessManitoba

Get Started

- Home
- About AccessManitoba
- What's New
- FAQs
- General
- Apprenticeship
- Privacy
- Support/Tutorials
- Contact Us
- Login to AccessManitoba

AccessManitoba is a secure online service that provides access to business, employment and training-related government services and information. *AccessManitoba* also allows online payment for some services.

Why AccessManitoba?

Find Information – Business, employment and training information available online 24/7

Save Time – Tell your story once and access services online

Better Service – More efficient service whether online, in person or by phone

Important!

You may already have a profile in *AccessManitoba* if you have previously dealt with any of the following organizations:

- Apprenticeship Manitoba
- Companies Directory (Manitoba Trade and

Need More Info?

Email or call us at:

AccessManitoba help desk

204-948-2377 or Toll Free at 1-877-M-ACCESS (1-877-622-2377)

Monday to Friday

8:30 a.m. - 4:30 p.m.

Quick Links

Apprenticeship Manitoba

Companies Directory

Mines Branch

BizPaL

Business Portal


- Select Login to AccessManitoba

Français

Government of Manitoba Login

Login to AccessManitoba using your Government of Manitoba account.

Login Information

Username: Password:  • [New Users?](#) If you do not have a Government of Manitoba Login account, please register here.• Login Issues: [Forqot your password?](#) [Forqot username?](#)[Return to AccessManitoba without logging in.](#)

- Select New Users

Government of Manitoba Login

Create Login

A Manitoba government login is created for you when you enter a username, email address and password.

Usernames must start with a letter, must be between 4 and 40 characters and may contain letters, numbers and underscores (_).

Passwords are required to be a minimum of 8 characters in length. Your password must contain at least 3 of the following types of characters:

- capital letters (ABCD...Z)
- lower-case letters (abcd...z)
- numbers
- any of these characters: !@#\$%^&*()_-=+?/\(){}|:;'"
- Password cannot contain username.

Create your login

Username:
[Check availability](#) TestUser is available!

Email:

Password:

Confirmation Password:

Security Question:

Answer:

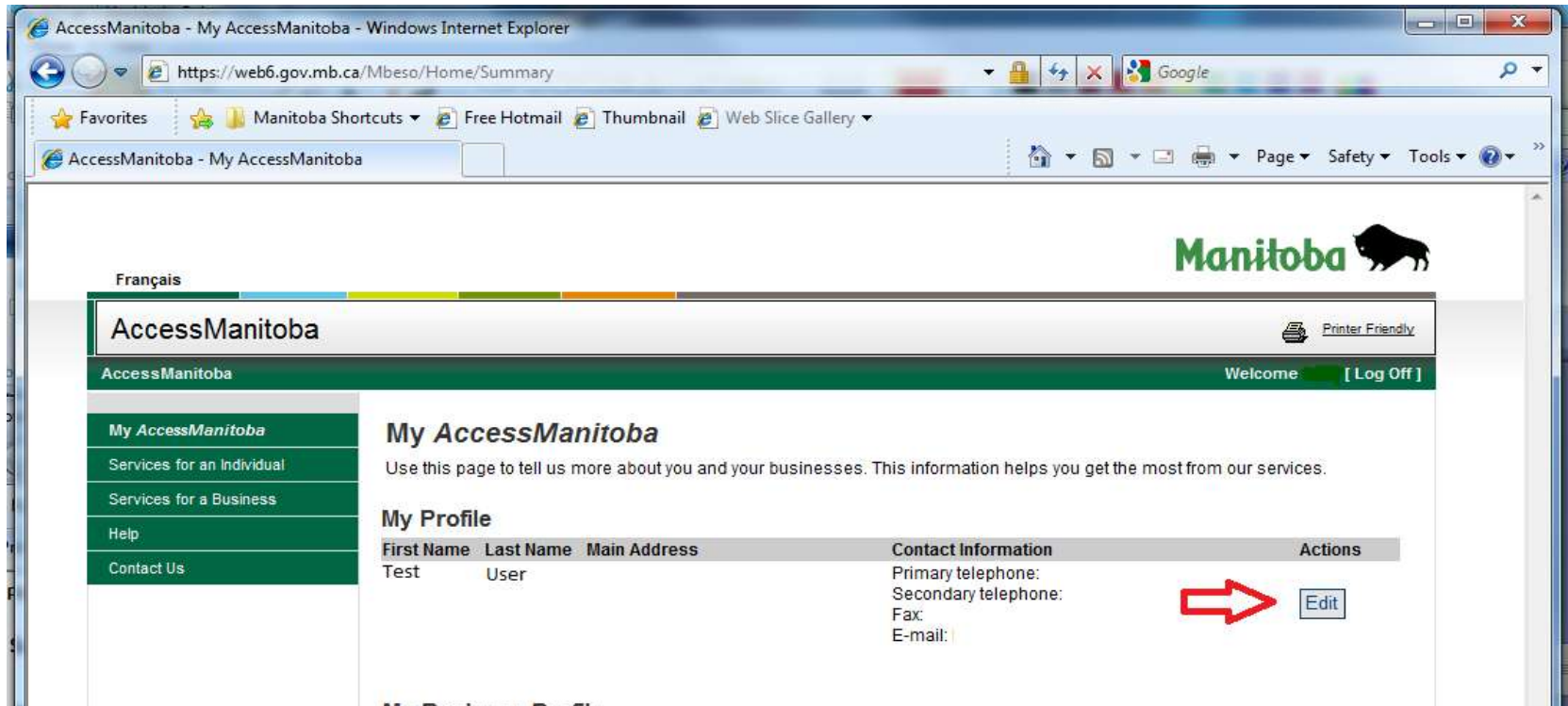


Word Verification: Type the characters as shown above.

[Return](#)

• Complete the fields

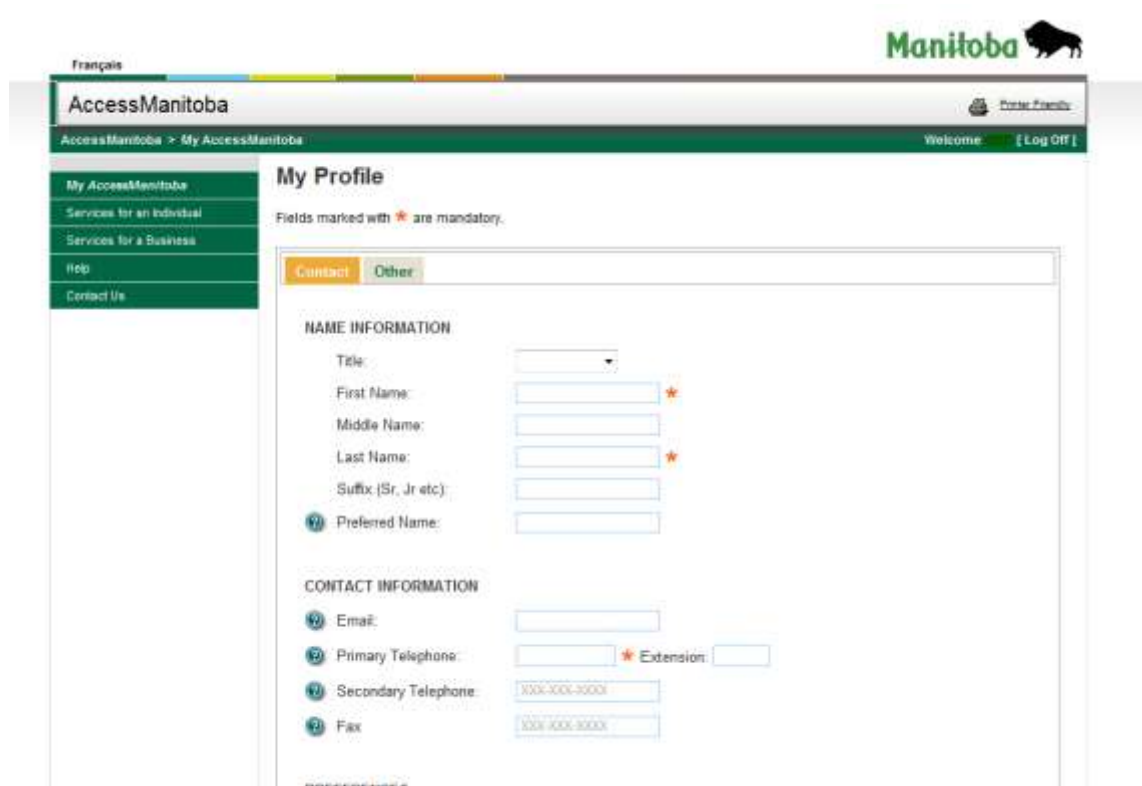
*Please note requirements for username and password



The screenshot shows a Windows Internet Explorer browser window displaying the AccessManitoba website. The address bar shows the URL <https://web6.gov.mb.ca/Mbeso/Home/Summary>. The page features a green header with the Manitoba logo and a navigation menu. A sidebar on the left contains links for 'My AccessManitoba', 'Services for an Individual', 'Services for a Business', 'Help', and 'Contact Us'. The main content area is titled 'My AccessManitoba' and includes a 'My Profile' section with a table of user information. A red arrow points to the 'Edit' button in the 'Actions' column of the profile table.

First Name	Last Name	Main Address	Contact Information	Actions
Test	User		Primary telephone: Secondary telephone: Fax: E-mail:	Edit

- You are now logged in to *AccessManitoba*
- Select the Edit button to complete your profile



The screenshot shows the 'My Profile' page on the AccessManitoba website. The page is in French, as indicated by the 'Français' link in the top left. The main navigation bar includes 'AccessManitoba' and a 'Profile/Facility' icon. Below the navigation bar, there is a breadcrumb trail 'AccessManitoba > My AccessManitoba' and a 'Welcome [Name] [Log Off]' link. A left sidebar contains a menu with 'My AccessManitoba', 'Services for an Individual', 'Services for a Business', 'Help', and 'Contact Us'. The main content area is titled 'My Profile' and includes a note: 'Fields marked with * are mandatory.' There are two tabs: 'Contact' (selected) and 'Other'. The 'NAME INFORMATION' section contains fields for Title, First Name, Middle Name, Last Name, Suffix (Sr, Jr etc), and Preferred Name. The 'CONTACT INFORMATION' section contains fields for Email, Primary Telephone, Secondary Telephone, and Fax. The Primary Telephone field has an 'Extension' field next to it. Red asterisks are placed next to the First Name, Last Name, and Primary Telephone fields to indicate they are mandatory.

- Complete all fields
- Fields marked with a red asterisk * are mandatory

My Profile

Fields marked with * are mandatory.

Contact

Other



NAME INFORMATION

Title:

First Name: *

Middle Name:

Last Name: *

Suffix (Sr, Jr etc):

 Preferred Name:

CONTACT INFORMATION

 Email:

 Primary Telephone: * Extension:

 Secondary Telephone:

 Fax:

- Select the Other tab to add additional information

Services for an Individual
Services for a Business
Help
Contact Us

Fields marked with * are mandatory.

Contact Other

ADDITIONAL INFORMATION

Completion of your Social Insurance Number and date of birth is voluntary. However, certain participating programs may require you to provide your Social Insurance Number and date of birth in order to receive services from them. If you provide this information it will be stored securely and will only be released to participating programs who need this information to provide services.

Social Insurance Number:

Date of Birth:

SELF-DECLARATIONS

You are encouraged to complete the questions below to assist Government of Manitoba in collecting data for statistical purposes, in developing specialized programming for equity groups and in providing specialized services to members of identified equity groups. This information is protected and completion is voluntary.

Gender: Female Male Not Declared

Visible Minority: Yes No Not Declared

Disability: Yes No Not Declared


Are you a Manitoba Resident?: Yes No Not Declared

Aboriginal Ancestry:

Current Employment Status:

PRIVACY NOTICE AND CLIENT CONSENT

If you have read and consented to the [Privacy Notice and Client Consent](#) online or in-person, this box will be checked.

Previous 

[Terms of Use](#) | [Privacy](#) | [Contact Us](#)

- Select Submit once you have completed this page or Cancel to discontinue



Your profile is now complete!

- Please contact the help desk if you require additional assistance
- ***AccessManitoba* help desk**
204-948-2377 or toll free at 1-877-M-ACCESS
(1-877-622-2377)
Monday to Friday
8:30 a.m. - 4:30 p.m.